CoreResearch@Duke
Core User
Notifications User Guide

08/08/18
Version 1.0

CoreResearch@Duke

Table of Contents

Notifications (E-mails from CoreResearch@Duke) 3

Configuring Core E-mail Notifications 3

Core Notifications Detail tab 4

Notification Inclusion Detail Tab 4

Notifications (E-mails from CoreResearch@Duke)

You can specify which e-mails you would like to receive from CoreResearch@Duke through the User Preferences.

To update your notification preferences,

1. Select your initials form the upper right corner and click Change Preferences

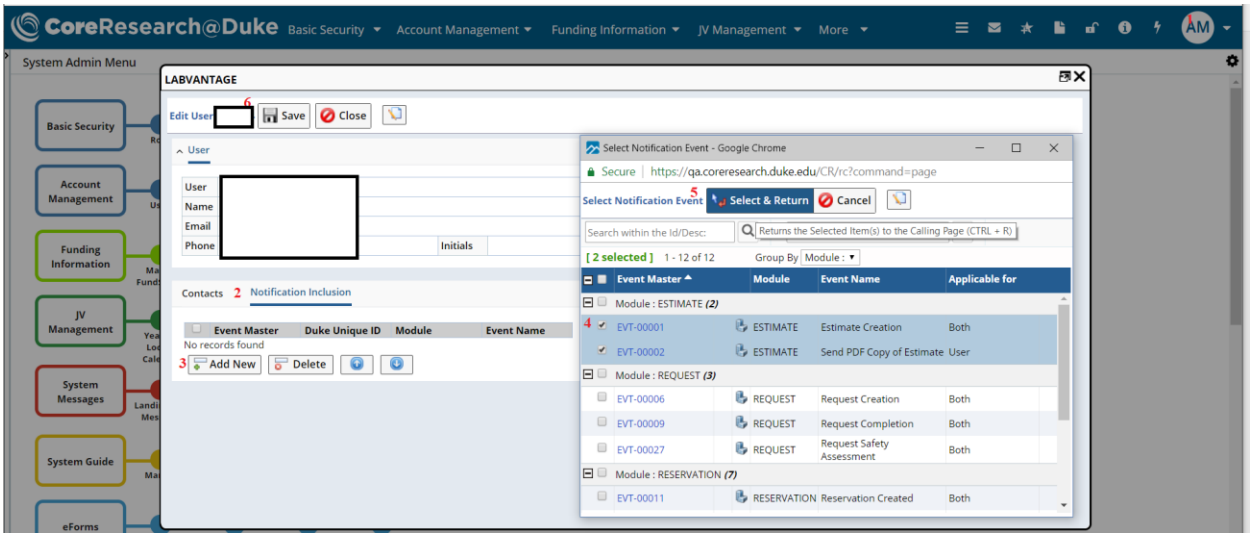
2. Click the Notification Inclusions detail tab

3. Click Add New

4. Select the checkbox next to the notifications that you want to receive.

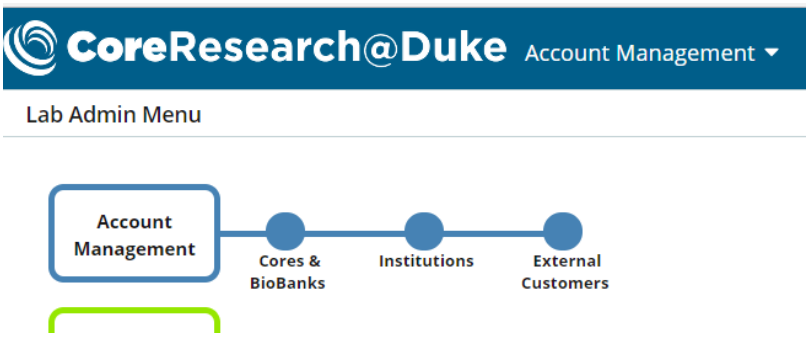
5. Click Select & Return

6. Click Save



Configuring Core E-mail Notifications

Core E-mail notifications are configured on the LabAdmin sitemap through the Cores & Biobanks tramstop on the Account Management tramline.



Core Notifications Detail tab

This tab allows Cores to define which Notifications are sent to users by the Core. Note: users will only receive these e-mails if they opt in to that e-mail.

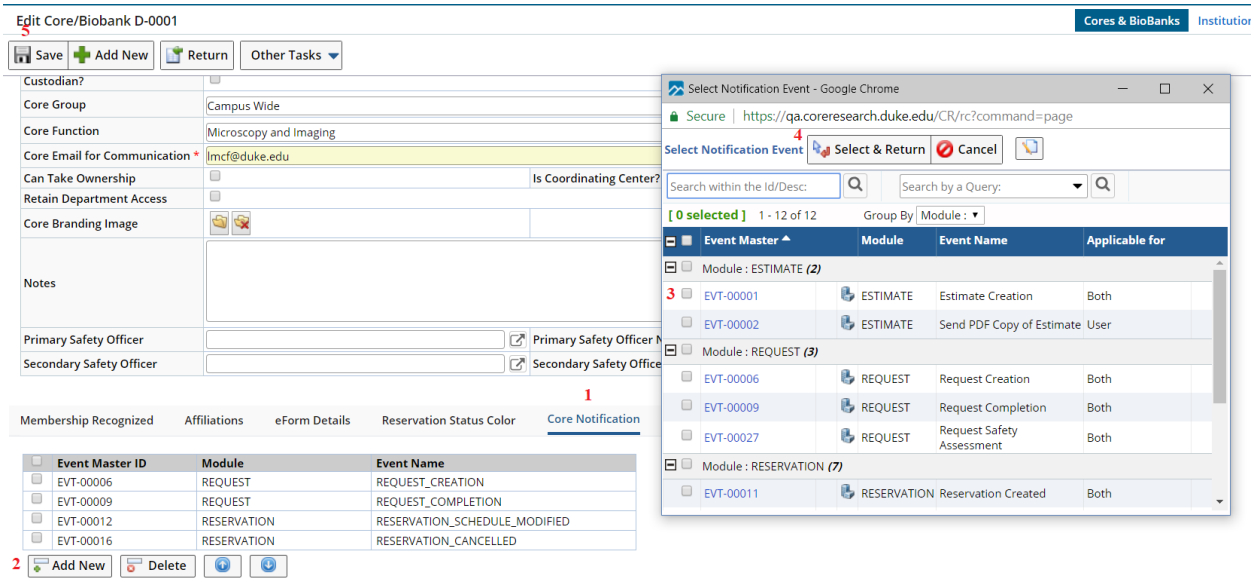
1. Select the Core Notification tab

2. Select Add New

3. Check the check box next to notfications you want the Core to send.

4. Click select & Return

5. Click Save



Notification Inclusion Detail Tab

The Notification Inclusion detail tab allows the Core to select which e-mails the Core e-mail address receives.

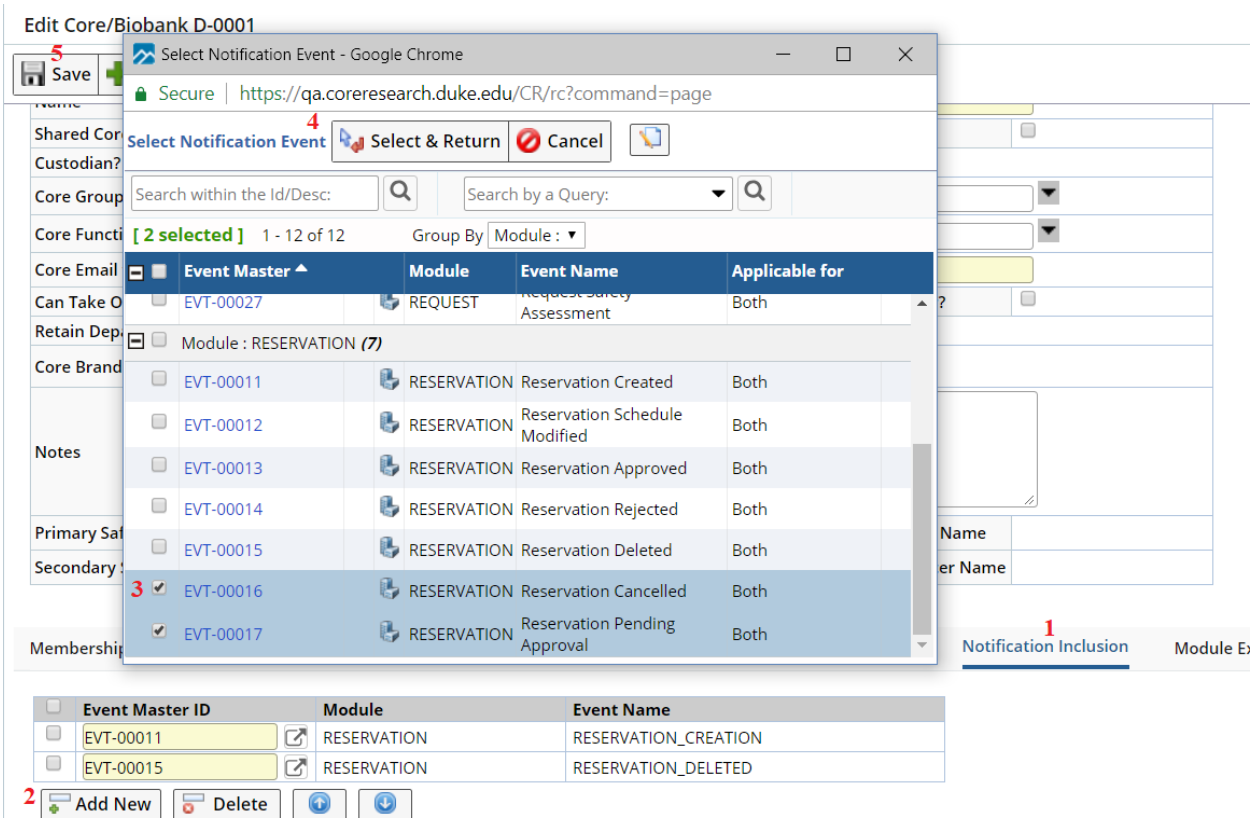
1. Select the Notification Inclusion detail tab.

2. Click Add New

3. Select the checkbox next to the notifications you want the Core e-mail to receive.

4. Click Select & Return.

5. Click Save.


Edit Core/Biobank D-0001
5
Save
Select Notification Event - Google Chrome
Secure | https://qa.coreresearch.duke.edu/CR/rc?command=page
4
Select Notification Event
Select & Return
Cancel
Search within the Id/Desc:
Search by a Query:
[2 selected] 1 - 12 of 12
Group By Module :
Event Master
Module
Event Name
Applicable for
EVT-00027 REQUEST Assessment Both
Module : RESERVATION (7)
EVT-00011 RESERVATION Reservation Created Both
EVT-00012 RESERVATION Reservation Schedule Modified Both
EVT-00013 RESERVATION Reservation Approved Both
EVT-00014 RESERVATION Reservation Rejected Both
EVT-00015 RESERVATION Reservation Deleted Both
3
EVT-00016 RESERVATION Reservation Cancelled Both
EVT-00017 RESERVATION Reservation Pending Approval Both
Core Group
Core Functi
Core Email
Can Take O
Retain Dep
Core Brand
Notes
Primary Saf
Secondary
Name
er Name
Membership
1
Notification Inclusion
Module E
Event Master ID
Module
Event Name
EVT-00011 RESERVATION RESERVATION_CREATION
EVT-00015 RESERVATION RESERVATION_DELETED
2
Add New
Delete